

St. Cecilia School PTG Minutes

09/08/2009

Present: Mary Alvarado-Principal
Randy Fiorentino-President
Jeanne DePasquale-Teacher Representative
Darlene Bayardo-Auction Chair
Sonya Gallegos-Communications
Jen Gourde-Publicity
Rosemarie Bako-VP Volunteers
Traci Hassett-Hospitality
Diane Smit-Treasurer
Roselyn Quileza-Hospitality
Kathy Ayuyao-Community Events

Guest: Jen Brandon
Jenn de Mahy
Stephanie Hayes-Co-chair Room Parents
Paul Curran
Suzanne Mello

Absent: Michelle Cervantes-VP Fundraising
Arron Mahony-Correspondence

The meeting was called to order at 7:05pm by president, Randy Fiorentino. Mrs. DePasquale began by reading Prayer to Mary for a Good Mind by A. Hanrion, S.J. in honor of Mother Mary's birthday today. The August PTG meeting minutes were approved as previously corrected.

Principal's Report-Mary Alvarado:

- Mrs. Robino had a healthy baby girl in August. Mother, father, and baby are doing fine. Mr. Seang and his wife welcomed Bryant Sosa. He is currently in the hospital with a bladder infection but is expected to fully recover. Please keep their family in your prayers.
- There are 2 new procedures in place for Health Room this year. Parents will be contacted whenever a child sustains a head injury no matter the severity. Also, a form will be sent home each time a child visits the health room noting the reason for the visit and the any actions taken.
- The Diocese of Orange continues to forward information to the schools regarding the Swine Flu. The information comes directly from the Orange County Dept of Education. All students reporting flu like symptoms will be sent home and may not return to school until fever free for at least 24 hours without any fever-reducing medication. School closures would be determined by the principal in consultation with the pastor and the Diocese of Orange. In the event of a school closure, student assignments will be made available via the internet either through email, teacher web pages, or the school website in an effort to avoid adding days to the end of the school year.
- Important updates regarding information technology. The goal is to have all homework and newsletter uploads on the school website current and working by Sept 18th. We would like to update the photos on the website monthly but are currently waiting for the remaining photo release forms to be returned to the front office. Most items will be posted on the website in the .pdf format but some forms require originals, such as Emergency Cards which need to be obtained in the front office.
- A new refrigerator was purchased over the summer for student milk. The cost of \$2400.00 was paid for through the Needs Analysis/Savings Account which is funded annually by the Auction Proceeds. There is a new procedure in place where each lunch gets cold milk from refrigerator and once it is passed out, the remainder is returned to the refrigerator to eliminate waste.
- The uniform code which goes into effect for the 2010-2011 school years was reviewed and approved a final time. Randy will contact Land's End to have them enter the approved belts to the St. Cecilia Uniform information. There have been several complaints that the girl's plaid skirt zips up the back and is difficult for the younger girls. However, it was felt this did not warrant changing the uniform. Every effort will be made to remind parents with younger girls that this may be a problem. There are 2

lengths of shorts made by Land's End. The approved uniform shorts are the longer length.

- A special thank you was given to Traci and Roselyn for Jump Start hospitality. It went very well. However, it was decided that bottled water will be used for larger venues.

President's Report-Randy Fiorentino:

- The Bylaws were approved as completed **as** corrected.
- We still need volunteers for the Parent Mass on Friday, Sept 25th. All St. Cecilia parents are welcome. A reminder will go home in tomorrow's family envelope.
- The induction of the new Student Council will be directly following the Parent Mass on Sept 25th.

Comment [MSOffice1]:

Teacher's Report-Mrs. DePasquale:

- Several thank you notes from the teachers were passed around for their classroom start-up money.
- The teachers loved Jump Start night. They felt it eased the student anxiety for the first day of school. It allowed them to start with a normal routine on the first day of school.

Treasurer's Report-Diane Smit:

- No report. There were some technical problems with accounting software. Mrs. Warren will put together the information. Once Diane receives it, she will forward it to Randy who will forward it to the other board members. She expects us to have updated accounting information by the end of next week.

VP Fundraising-Michele Cervantes (absent):

- We made \$608.00 from Tustin Brewing Company.
- Please remember to register your students on-line with Innisbrook.

Hospitality-Traci Hassett and Roselyn Quileza:

- Bottled water will be served at BTS. It starts at 6:30pm. The signs for conference sign-ups will be up for those who did not attend Jump Start. All the teachers will be introduced. The auxiliary teachers will be given a chance to speak. The Auction committee will be asked to speak in depth about the fundraiser for 5-7 minutes. Parents will go to the classrooms at 7:15pm. The lower level classes will have two 30 minute sessions. Tables will be set-up outside classrooms for teacher wish lists and sign-ups for field trips, classroom parties, etc.

Correspondence-Aaron Mahoney (absent):

- No report.

VP Volunteers-Rosemarie Bako:

- We need volunteers for driveway duty, yard duty, and rainy day lunch duty. We also need a volunteer to chair school/parish staff appreciation on a monthly basis. If we do not get more driveway duty volunteers, we can no longer provide this service and once again, parking will be at a premium.

Community Events-Kathy Ayuyao:

- Kathy did not hear back from Lisa. To date, there is no date for Movie Night.
- Kathy needs firm dates for planning for planning other events. Randy and Mrs. Alvarado will sit down and firm up some dates this week.
- The Incredible Edible Park event is this weekend. There are a few spots left. Roselyn has 34 signed up to date.

Communication-Sonya Gallegos:

- No report.

Publicity-Jen Gourde:

- Newsletter items are due by 16th.

Uniform Sales Update-Jackie Creed (absent):

- No dollar figure for last sale but we are still making money.
- She will still take donations of all sizes.
- There are still a lot of items for sale.

Auction Update-Darlene Bayardo:

- Invitations will go out soon.
- The hotel price for blocked rooms should be confirmed the week.
- Another auction newsletter will go out in this week's family envelope.
- There is a new class project this year. Each student will make an individual photo frame. Details will follow in the newsletter.
- There are many new exciting live auction items available.

Comment [MSOffice2]: by the end of

Secretary-Brenda Rodriguez:

- Minutes will be forwarded to board members by the Sunday immediately following the meeting. All correction will be do by Wednesday so that we can get them on the website in a timely manner.
- Review of website: announcements are from last May/June and Pre-K am talks about daycare until 05:45pm which is not available this year.

Comment [MSOffice3]: due

New Business:

- Comments on Jump Start Night: Participation was outstanding. It was viewed by all as a huge success. It was thought to be a great “community building” event. Next year, PS, PK, K and 1st grade parents will be asked to go to classrooms to get their children for their safety. It will be determined if parents will need time to mingle in the classrooms or save that to BTS.

There being no further business, the meeting was adjourned at 7:53pm. Thank you for coming and please drive safely.