

**ST. CECILIA SCHOOL
TUITION CONTRACT
2010-2011**

Section A: Student Information

Please fill in all sections in ink. Please print.

Family Name _____

Students attending St. Cecilia School in the Fall:

NAME	GRADE	NAME	GRADE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Section B: Parent/Guardian /Responsible Party Information

1. Responsible Party for students' tuition, fees and charges

Name	Relationship	Parish Registered
_____	_____	_____
FATHER'S NAME		MOTHER'S NAME
_____		_____
CURRENT ADDRESS		CURRENT ADDRESS
_____		_____
CITY, STATE, ZIP		CITY, STATE, ZIP
_____		_____
HOME TEL. # WORK TEL. #		HOME TEL. # WORK TEL. #
_____		_____
CELL PHONE # E-MAIL ADDRESS		CELL PHONE # E-MAIL ADDRESS
_____		_____
OCCUPATION		OCCUPATION
_____		_____
EMPLOYER		EMPLOYER
_____		_____
BUSINESS ADDRESS		BUSINESS ADDRESS
_____		_____

Parish where registered City Zip Date of Registration Envelope #

Section C: Service Hours Information (40 hours per family per school year/20 hours single parent families/20 hours per year families of Pre-Schoolers with no siblings)

I/We wish to pay \$600.00 (\$300.00 for single parent family) billed January 15th & May 15th In Lieu of required service hours. _____ / _____ Initial please

Section D: Electronic Tuition Payment

I/We plan to pay by electronic withdrawal from our checking account. Please fill in the attached form and return with the tuition contract. (St. Cecilia School is offering 3 service hours to every family using the electronic tuition payment.)

EDUCATION AGREEMENT

I/We, the undersigned, have registered and enrolled our child/children at St. Cecilia Parish Elementary School and make the following covenants, agreements and commitments with the School.

A. PERSONAL COMMITMENT:

I/We agree to comply with all of the school's policies and the policies of the Diocese of Orange as stated in the Parent/Student Handbook. I/We agree to support the teachers and school staff in their efforts to provide an educational environment for the students. This commitment includes, but is not limited to, attendance at parent teacher conferences, parent meetings and other school related activities, involvement and encouragement of our child's/children's homework and academic responsibilities, and reasonable involvement in the school's projects and activities.

B. FINANCIAL COMMITMENT:

Pastoral Assistance Surcharge

1. St. Cecilia School families are assessed a surcharge, which is a percentage of the difference between tuition charged and the actual cost to educate a student. A surcharge will be billed to your registered parish requesting your pastor to make payment. **You will be responsible for this surcharge** if your pastor does not comply. Your tuition billing will reflect a \$38.00 per month/per student, (\$380.00 per year) for this surcharge.

The Pastor of St. Cecilia Parish has agreed to pay the surcharge for families who are registered, active, and supporting parishioners at St. Cecilia Church. An active and supporting parishioner is defined as someone who participates in the weekly Sunday liturgy and who uses the Sunday envelope on a regular basis, thereby contributing to the financial support of the parish. Financially supporting is defined as \$300 per calendar year. A minimum of \$150 is payable from January 1- June 30 with the second minimum of \$150 payable from July 1 – December 31. If the financial support is not met for either calendar period, then a charge of \$38 per month, per child, will apply for the following five months. During those five months, in addition to the surcharge, the family must contribute the minimum of \$150 in order to have the surcharge removed for the subsequent six months.

2. I/We understand and agree that the school will submit monthly bills and that payment in full is due upon receipt of bill from the school, that a late charge of \$25.00 will be imposed for payments received after the 15th day of each month, and that interest at the rate of 1. % per month may be imposed, at the school's option, for accounts in arrears. I/we further understand and agree that if payments are overdue for three months, and alternative payment arrangements are not made with the school's finance office, my/our child/children may not be allowed to continue to attend classes. NSF FEE - \$25.00.

3. I/we agree, in addition to the payment of tuition and fees, to donate and provide no less than forty (40) hours (twenty [20] for single parent families, twenty [20] for families of pre-schoolers with no siblings) of service to the school during each and every school year that a child is enrolled in school (half of the hours to be completed by December 31 and the balance to be completed by May 15), in accordance with the policies set forth in the Parent/Student Handbook. I/we understand that I/we may, at our option, satisfy our obligation to provide such service hours by the payment of \$600.00 (\$300.00 for single parent families); unless, however, I/we am/are receiving any form of tuition aid or assistance from the school or St. Cecilia Parish, in which case, payment in lieu of service hours will not be allowed. If all such service hours are not provided to the school, I/we agree to pay the school \$15.00 for each hour not provided by me/us. Service Hours must be completed and logged in the Service Hour Handbook located in the front office by the deadlines of December 31, 2010 and May 15, 2011.

4. I/we agree to total participation in the major fund raising activities and projects for the benefit of the school/students. A donation of a new item for our annual auction is mandatory, such item to be valued at the minimum of \$75.00 due by October 1, 2010. A penalty fee of \$25.00 will be added after October 1, 2010. No gifts will be accepted after October 1, 2010.

5. I/We agree that if the school refers my/our account to an attorney or for collection that I/we will pay the school's attorney's fees, court costs, and collection expenses, and that I/we have received a copy of this education agreement (see Parent/Student Handbook).

Parent/Guardian

Date

Parent/Guardian

Date

Parent/ Guardian Name (Please print)